



The Commonwealth of Massachusetts

Asian American and Pacific Islanders Commission

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Philjay Solar

Tuyet Tran

Executive Director

Yasmin Padamsee Forbes

One Ashburton Place

12th Floor

Boston, MA 02108

aapicommission.org

Special Meeting

Meeting Minutes

October 25, 2023, 5:30 pm to 6:00 pm

Zoom: <https://us02web.zoom.us/j/83421971270>

*Please note that this meeting will be recorded

The meeting will be held via teleconference in compliance with the Governor's Executive Order on the Open Meeting Law and COVID-19.

Attachments:

- CV and cover letter
 - Timeline of hiring staff
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1. Call to Order
2. Commissioners Check-in
3. Program and Research Director candidate (**VOTE Candidate and salary**)
4. Next Commission Meeting: November 28

Commissioners present Commissioners Leo Hwang, Karen Chen, Marilyn Park, Richard Chu, Gary Chu, Amy Goh, Tuyet Tran, Jennifer Rubin, and Cinda Danh.

Staff present: Yasmin Padamsee Forbes

- **Call to Order:**

Chair Gary Chu called the meeting to order at 6:02 p.m.

- **Commissioners Check-in**

Executive Director Yasmin Padamsee Forbes presents an overview:

- Program and Research Director
 - The application opened for two weeks initially (September 14 – October 3, 2023)
 - Application Deadline: October 3, 2023
 - Received 37 applications and closed applications
 - 17 applications were from MA
 - Yasmin and Jennifer reviewed all application materials.
 - Shortlisted five candidates and sent invitations to all five
 - Four candidates were interviewed. One candidate did not reply.
 - Interviews conducted by Richard and Yasmin on Oct 12-13, 2023
 - The selection was completed with Richard, Gary, and Yasmin.



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Program & Research Director, Shubhecchha Dhaurali, Salary [REDACTED]:

VOTE: Commissioner Jennifer Rubin motions to vote to confirm the Program and Research Director

Commissioner Marilyn Park seconds.

YES: Commissioners Leo Hwang, Karen Chen, Marilyn Park, Richard Chu, Gary Chu, Amy Goh, Tuyet Tran, Jennifer Rubin, and Cinda Danh.

The motion passed unanimously.