

Asian American and Pacific Islanders Commission

#### COMMISSIONERS

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#### **Executive Director**

Yasmin Padamsee Forbes

One Ashburton Place 12th Floor Boston, MA 02108 aapicommission.org

#### Agenda

Monthly AAPIC Program & Research Subcommittee Meetings Meeting Link: Join Zoom Meeting <u>https://us06web.zoom.us/j/6603360175</u> Meeting ID: 660 336 0175 December 16th, 2024 - 1 to 2 PM EST The meeting will be held via teleconference in compliance with the Governor's Executive Order on the Open Meeting Law

Program & Research Subcommittee	AAPIC Commissioner Saatvik Ahluwalia (Chair) Commissioner Amy Goh
Team Members	Commissioner Karen Chen Commissioner Moana Bentin Commissioner Jennifer Rubin Commissioner Dr. Marilyn Park Yasmin Padamsee Forbes Shubhecchha Dhaurali
Aim	Spearhead our community engagement and research efforts, ensuring we stay connected and informed about the community's needs. The tag, "Engage & Insight," highlights our commitment to engaging with our community and gaining insights through research.
Focus Areas	<ol> <li>Health, Education</li> <li>Youth Council</li> <li>Pacific Islanders</li> <li>Western Mass</li> <li>Listening Sessions</li> <li>Tracking impact of programs</li> <li>Conducting Surveys</li> </ol>

In Attendance:

<u>Agenda</u>



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1. Call to Order

Commissioner \_\_\_\_\_ calls the meeting to order at \_\_\_\_\_.

2. Updates on Programs & Research

#### 3. Small Grants - added responsibility to this subcommittee

- a. Grants subcommittee have selected recipients
- b. Before Feb. 2024's AAPIC meeting, will have analysis finished

#### Fall 2024 Grants Applications

- 4. Expanding public comment at commission meetings to gather more community input
  - a. Last meeting, Jennifer Best confirmed that government relations is aware of this issue and plans to expand public comment sections at commission meetings for broader input.
  - b. Commission members discuss incorporating hybrid format for public hearings to increase accessibility.
  - c. Any other ideas or comments from this subcommittee?
- 5. Discuss the OWL camera device used at the retreat and how it could facilitate hybrid meetings.
  - a. More accessibility OWL conferencing camera https://owllabs.com/products/meeting-owl-3

#### 6. Future Agenda Items

Commissioner \_\_\_ makes a motion to adjourn the meeting. Commissioner \_\_\_ seconds.

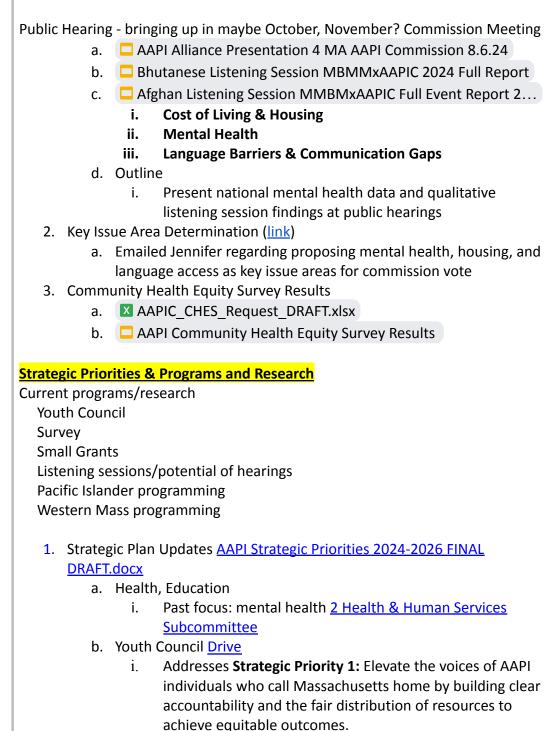
Yes:

The motion passes unanimously. The meeting is adjourned at \_\_\_ PM.



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#### **Previous matters**





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- Elevating Youth Voice through the Youth Council -By December 2024, re-think how to meaningfully integrate Youth Council members into Commission activities, such as participating in annual in-person meetings with Asian Caucus members.
  - a. New program
    - i. <u>YC Manual</u>
    - ii. <u>AAPIC Youth Council Manual Fall</u> 2024 - Spring 2025
    - iii. <u>Ashley + Shubhecchha YC Meeting</u> <u>Notes</u>
- c. Addresses **Strategic Priority 3** Build strategic partnerships and be a bridge to state-level agencies and institutions - Increase connections in all regions of the state - By June 2025 and ongoing, develop a long-term plan to strengthen partnerships with Cape and Islands, Northshore, Southshore, and Central MA
  - i. Pacific Islanders
    - 1. Brissa & Shubhecchha Meetings
- d. Addresses **Strategic Priority 3** Build strategic partnerships and be a bridge to state-level agencies and institutions - Increase connections in all regions of the state - By December 2024 and ongoing strengthen partnerships with communities in Western MA.
  - i. Western Mass Drive
    - 1. Shubhecchha & Evan Meetings
    - 2. <u>AAPIC Western Mass Meetings</u> <u>Qualitative/Thematic Analysis</u>
- e. Strategic Priority 2 Increase visibility of AAPI Commission and its work by giving a public voice to issues the community cares about
   i. Listening Sessions
  - 1. AAPIC Listening Sessions Toolkit
  - 2. AAPIC Listening Session Qualitative Analysis 2024
- f. Conducting Surveys
  - Addresses Strategic Priority 3- Build strategic partnerships and be a bridge to state-level agencies and institutions -Build partnerships with research institutions (e.g. University of Massachusetts Boston, state agencies) to gather annual data on the Massachusetts AAPI community
     UMass Boston x AAPI Survey
    - 1. Survey AAPIC x UMB



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- g. Tracking impact of programs
  - i. Addresses **Strategic Priority 3** Build strategic partnerships and be a bridge to state-level agencies and institutions -Strengthen partnerships with community organizations
    - 1. **Deadline**: By June 2024, complete an analysis of which groups have applied for small grants in the past and make an outreach plan.
      - a. Small Grants
        - i. <u>2023 AAPI Small Grant</u> <u>Outcomes.pptx</u>
        - ii. <u>2022 AAPI Small Grant</u> Outcomes..pptx
      - b. Measuring Small Grants Outcomes
      - c. EC Funding
        - i. <u>EC & Subcommittees Funding Log</u> 2023-2024



# The Commonwealth of Massachusetts Asian American and Pacific Islanders Commission



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